

## EVENT & VENUE

### #NABJNAHJ22 Convention & Career Fair

August 3 - 7, 2022

Caesars Palace Las Vegas Hotel & Casino

Julius Ballroom

Las Vegas, NV

## IMPORTANT DATES

Friday, July 1, 2022

### ADVANCE SHIPMENT RECEIVING

First day warehouse will begin receiving advance shipments without surcharges.

Tuesday, July 5, 2022

### ADVANCE ORDER DISCOUNT DEADLINE

All orders must be received with payment in full by this date to receive discounted pricing.

Tuesday, July 12, 2022

### ADVANCE ORDER DEADLINE - RENTAL EXHIBITS & CUSTOM TABLE THROWS

All orders must be received with payment in full by this date to guarantee production of the order for the show. These items will not be available to order after the deadline date.

Wednesday, July 27, 2022

### ADVANCE SHIPMENT DEADLINE

Last day for advance shipments to arrive at warehouse without surcharges.

## SCHEDULE

Tuesday, August 2, 2022

9:00am - 11:59pm

EXHIBITOR MOVE-IN

Wednesday, August 3, 2022

9:00am - 5:00pm

SHOW HOURS

Thursday, August 4, 2022

9:00am - 5:00pm

Friday, August 5, 2022

9:00am - 5:00pm

Friday, August 5, 2022

5:01pm - 11:59pm

EXHIBITOR MOVE-OUT

Friday, August 5, 2022

11:59pm

### OUTBOUND SHIPPING AGREEMENT DEADLINE

All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.

Friday, August 5, 2022

11:00pm

### CARRIER CHECK-IN DEADLINE

Friday, August 5, 2022

11:59pm

### RE-ROUTE DEADLINE

Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.



## BOOTH EQUIPMENT

EACH 10'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Blue Backwall Drape  
3'H Blue Siderail Drape  
1 - 6' Blue Skirted Table  
2 - Side Chairs  
1 - Wastebasket  
Standard Booth Identification Sign

## CARPET

The Exhibit Hall is carpeted.



## MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to **Wednesday, July 27, 2022**. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

## ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #  
#NABJNAHJ22 Convention & Career Fair  
c/o Alliance Exposition / ABF / ArcBest Freight  
4501 North Lamb  
Las Vegas, NV 89115

## OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #  
#NABJNAHJ22 Convention & Career Fair  
c/o Alliance Exposition  
Caesars Palace Las Vegas Hotel & Casino  
Julius Ballroom  
3570 Las Vegas Blvd South  
Las Vegas, NV 89109

Outbound shipments not consigned to ABF / ArcBest Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

For outbound carrier pick up, please schedule your carrier to pick up from the above Outbound Pick Up address between the hours of **5:01pm and 11:59pm on Friday, August 5, 2022** only. Carrier check-in deadline is **11:00pm on Friday, August 5, 2022**.

All exhibit materials must be removed from the exhibit hall by **11:59pm on Friday, August 5, 2022**.

**For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.**